



# Membership Management

## COORDINATE THE MEMBER EXPERIENCE FROM ONE CENTRAL LOCATION

Membership is a central function to your association - shouldn't it be central to your AMS as well? With MemberSuite, you can track members, manage chapters, sections, and organizational layers, accept auto-payments from renewing members and more. Our membership management solution empowers your members while easing your administrative burden - enabling your organization to get what you need to get done in the unique way you need to do it.

### HIGHLIGHTS - STAFF

- ✔ Manage complex membership types, such as tiered memberships, calculated membership dues, and organizational flow down.
- ✔ Leverage the membership dashboard to quickly assess membership count, revenue, and conversion.
- ✔ Slice and dice chapters, groups and membership with geographic zone-level views.
- ✔ Add value by facilitating networking through an online mobile-friendly directory.
- ✔ Choose to suggest or auto-assign chapters to new members as part of the registration workflow based on their zip code.
- ✔ Automatically bill expiring members and send renewal reminders and manage reinstatement and grace periods.

## HIGHLIGHTS - MEMBERS

- ✔ Empower your members to self-serve through the member portal, including joining multiple chapters.
- ✔ Let members access and update membership and account details from their portal profile, including personal information, account history, saved payment options, communication preferences, and chapter information.
- ✔ Allow members to pay online as easily as possible (monthly, yearly, emeritus), with flexible billing and renewals.
- ✔ Allow members to search and opt in or out of the online directory.
- ✔ Let members print membership cards from the portal.

## HIGHLIGHTS - CHAPTER LEADERS

- ✔ Empower leaders of chapters and special interest sub-groups throughout your organization by giving them special portal management rights to access real-time data and self-manage.
- ✔ Enable leaders to view and create members, manage documents, manage committees, manage events, update information, moderate discussions, view account history, make payments, and more.
- ✔ Streamline communication with chapters by offering chapter leaders the ability to email current, previous, or individual members right from the mobile responsive portal.

*MemberSuite is the premier software and services provider of association management solutions. Purpose-built for the nonprofit market, MemberSuite harnesses the power of the cloud to deliver scalable, enterprise-class solutions that enable organizations to accomplish every activity they need to serve their constituents.*

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MemberSuite is exclusively focused on providing association management solutions and services that empower your staff and engage your membership.

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